

How to apply properly the sanitary instructions at the ICB laboratory

If you have symptoms such as fever, cough, sneeze, shortness of breath, stay home. Call or consult your general practitioner immediately. He will decide what to do.



ACCESS TO THE LABORATORY

Access will be possible by badge for people wearing masks and gloves provided in the PPE kit while respecting the plan of authorized presences communicated by the head of your department



WHAT DOES THE PPE KIT INCLUDE ?

- **Washable gloves:** clean and dry grip surfaces regularly
- **Disposable gloves:** change them regularly (after each movement, after each handling)
- **Masks:** reusable "soiled" masks must be stored in waterproof plastic bags for transport.
- **Hydroalcoholic gel**
- **Disposable wipes**



PPE KIT: PICK-UP POINTS

The agents must first present themselves at the pick-up point of the PPE Kit from the site as well as in the corresponding time slots to their department or service (Dijon site), indicated on the ICB website:

- Dijon : **room C203**
- Le Creusot : **Hall Laser room 2 by appointment with M. Duband**
- Chalon-sur-Saône : **Make an appointment with J.M Jouvard**
- Sevenans : **Entrance hall (Rotonde)**



APPLY BARRIER GESTURES

- Wearing a face mask is **mandatory** → circulation areas, shared spaces
- Wash your hands **regularly while respecting the procedure displayed in rest rooms**
- No physical contact especially to greet each other
- Distance of at least **1M**
- The elevators are limited to **1 person** (equipment and person with reduced mobility)
- **A display of safety instructions and barrier gestures will be placed in the strategic places of our buildings**



WORKPLACE

- **Must be privileged:** alternate your presence with your colleague in shared offices
- The agents themselves will clean the **work surfaces** (desk, keyboard, mouse, desk phone) and door handles
- **Promote videoconferences / telephone meetings** (computing tools recommended by the CNRS or the University of Burgundy)
- **Apply barrier gestures!**



WASHING MASKS AND GLOVES

ICB washing machines:

- Loading : Time Schedule (ICB website)
- Get back : at PPE pick-up point (Timetables on the ICB website)
- **Each agent can also wash his equipment at home**



PROHIBITED

- **Break rooms** and the use of **appliances**, until further notice
- Access to the laboratory for **external visitors**, until further notice unless an exception is signed by the laboratory management
- Loan of material between agents **must be limited**
- **Only personal protective equipment (PPE) supplied by the laboratory is authorized on the premises of the ICB**

We are **ALL**
actors of our **SECURITY !**